



Three | **SIXTH**  
Spires | **FORM**

*'Life in all its fullness'*

# Three Spires Sixth form - Parent Induction

**Wednesday 17th September 2025**

# Meet the Team



Director of Sixth Form - Mrs Leek

[eleek@threespirestrust.org](mailto:eleek@threespirestrust.org)



Head of Sixth Form Compton Campus - Mr Dulson

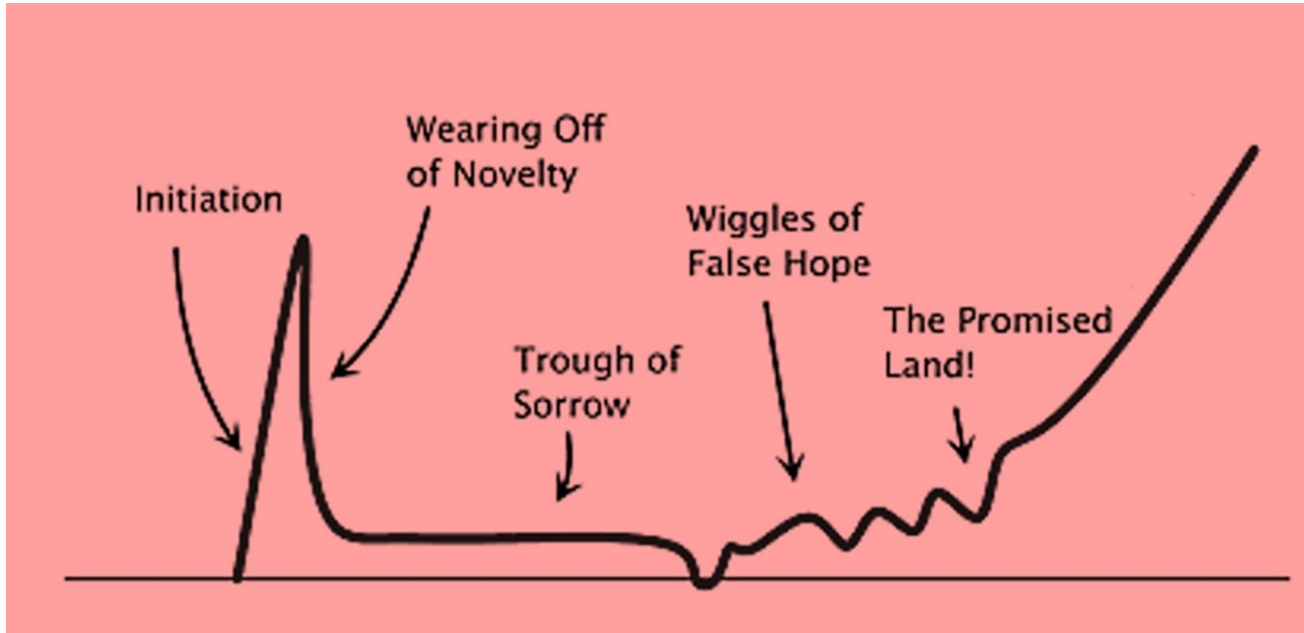
[mdulson@stpetersacademy.org.uk](mailto:mdulson@stpetersacademy.org.uk)



Head of Sixth Form Tettenhall Campus - Dr Allen

[vallen@stregisacademy.org](mailto:vallen@stregisacademy.org)

# Remember the process...



# We are here to Support your child



- Your child's Mentor
- Teachers
- Sixth Form Team
- SEND Team
- Safeguarding & Pastoral Team
- Careers Team
- Bursary +
  - (Visit Applicaa Bursary)

# Students travelling between sites

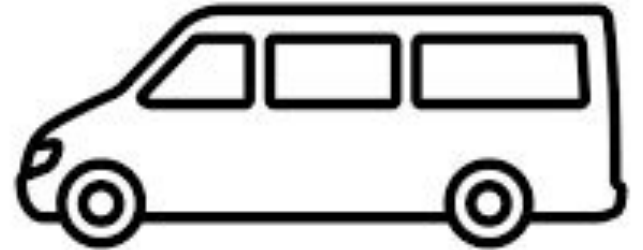
The school Mini Bus will leave daily from the front of the school at both sites at the following times:

- Run 1 - 8:30
- Run 2 - 11:05
- Run 3a - 13:25
- Run 3b - 13:45
- Run 4 - 15:05
- Run 5 - 15:30

We are aware of hot spots – Wed and Thurs Run 2.

Start of the day students go straight to campus.

End of the day students can leave straight from either campus.



# Timetables

The Academic	The Extra (but equally as important bits)
3 A level subjects - 15 lessons a week	WEX and Higher Ed Fortnight
5 hours per subject with Teacher	Extended Project Qualifications (optional)
Assembly Bi weekly Friday Period 2	First Aid course (Friday period 1 - 6 week cycle)
Directed Study – approx. 4 hours a fortnight.	Careers Weeks & University Visits
2 Aspire lessons a fortnight	Apprenticeship Fairs
1 Life Skills lesson	Mentoring Sessions
Collective Form Wednesday (Compton) Friday (Tettenhall)	Careers Appointments
1 mentoring session per half term.	My Super Curricular CPD Session
	Sports Academies – 10 hours a week.

# Your Mentoring sessions

Mentoring Sessions to include:

- Mentoring Log
- Reading Log
- UCAS/Apprenticeship
- CV/Personal statement support
- Check & Discuss Students Attendance - Arbor
- Check & Discuss student's Marks on Classcharts
- Progress Data – Arbor and Pupil progress
- Unifrog - Monitor engagement
- Enrichment - Monitor engagement
- Super Curricular – Monitor engagement



# Aspire lessons



The Aspire Program has been carefully curated to meet statutory requirements while also focusing on essential life skills, personal development, and employability. This modular and dynamic program will run in six-week cycles across the academic year.

- AI
- Hays Recruitment
- Target Setting
- RSE
- Enterprise
- Learning to Drive
- Enterprise & Entrepreneurship
- Fitness



# Academic Expectations



- Subject folder for each of their courses
- Check their school emails each day for key updates from the sixth form team
- Complete all work set
- Work in a scholarly manner
- A role model for lower school
- If they miss a lesson it is their responsibility to catch up on all missing work

## What are 1-2-1 Devices?

Each student will be issued with their own device to use every day for learning, both in lessons and during Directed Study sessions.

## Expectations

- Bring your device to school every day
  - Ensure it is fully charged before arrival
  - Use it as directed by staff in lessons
  - Devices support independent learning and study

## Why it Matters

1-2-1 devices will help students stay organised, access resources, and develop digital skills essential for success in further study and future careers.

# Directed Study

## What is Directed Study?

Dedicated time on a student's timetable to focus on learning outside of lessons. Builds independence, strengthens subject knowledge, and prepares for future exams and pathways.

## What Students Do

- Homework or tasks set by teachers
  - Sixth Form Directed Study activities (via website)
  - Post-16 Reading List
  - World & Religious Views booklet (weekly)
  - Super Curriculars (beyond the classroom)

## Expectations

- Silent, focused environment
  - Technology for learning only
  - Phones away – no social media
  - Productive use of every session

# Deadline extension forms

- We understand that sometimes life can get in the way of work sometimes.
- Sometimes students need is a little more time.
- Deadline extension forms are our new process to both crack down on students missing deadlines, but also support students



## Application for deadline extension

Use this form to apply for an extension deadline. This form must be submitted at least 5 school days prior to the original deadline.

Student name	Form	Date

Course Title	Unit	Teacher

### Reason for extension:

Please state clearly with evidence a reason for your extension. Evidence may include: Letter from medical professional or an email from parent or carer detailing family circumstances. Continuing circumstances WILL NOT be granted for missed or other school related deadlines or poor time management skills at the discretion of the subject lead or head of sixth form.

Current date	New Deadline Date

Signature	
Subject lead	.....
Head/Deputy head of Sixth form	.....
Parent/Carer	.....
Student	.....

[threespiresixth.org](https://threespiresixth.org)

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# Deadline extension forms

- This is not a reason for students to miss deadlines,
- This is not used for when students have clashing deadlines
- This is not used when students have been disorganised with your time
- Must be signed by all parties or it won't be granted



**NOT APPROVED**

# First Aid Course

Every student in year 12 will get the chance to do a 6 week first aid qualification to add to their CV/ University Applications.

Friday Morning

5-6 week block



# Enrichment

## The Pathways

### BRONZE AWARD ENRICHMENT ACTIVITIES

2 X MOOC  
10 hours or more volunteering.  
One week work experience (undertaken or planned for July)  
Any 2 other 'Bronze award activities'

### SILVER AWARD ENRICHMENT ACTIVITIES

3 X MOOC  
20 hours or more volunteering.  
Work experience = 1 in person & 2 vWEX  
Any 2 other 'Silver' award activities

### GOLD AWARD ENRICHMENT ACTIVITIES

4 X MOOC  
30 hours or more volunteering.  
Two work experience placements in person and 2 vWEX  
Any 2 other 'Gold award activities'

### PLATINUM AWARD ENRICHMENT ACTIVITIES

Additional recognition for  
High level sporting achievement OR  
Committed and continued leadership in an out of school activity OR  
Excellence in performing or other arts OR  
Completion of duke of Edinburgh gold award OR  
Achievement of high rank in any branch of cadets or St John Ambulance

### PURPLE AWARD ENRICHMENT ACTIVITIES

Completion of the EPQ  
Completion of qualification (GCSE/A level/Music grading) outside school  
Completion of AS Finance Course  
Completion of AS RE Course

# Example Activities

<b>Homework Club</b>	Bronze Silver Gold	10 hours 20 hours 30 hours	Work with the SEND team to support KS3/KS4 students with completing their homework.	Supporting Individual Pupils academic studies and well-being either before or after school, with Homework, Reading, Lego and Chess.	Enrichment paper work sign off.
<b>Gardening Support</b>	Bronze Silver Gold	10 hours 20 hours 30 hours	Work with the SEND team to support KS3/KS4 students with improving the environmental quality of the school site.	To foster well-being and encourage a life skill using nature. A mix of vegetable growing and aesthetics based around the environmental area.	Enrichment paper work sign off.
<b>Exercise for Health</b>	Bronze Silver Gold	10 hours 20 hours 30 hours	Utilise the St Regis fitness suites to improve your health. Research shows that physical activity can also boost self-esteem, mood, sleep quality and energy, as well as reducing your risk of stress.	Reduce stress, show commitment	Enrichment paper work sign off.
<b>Forces Activity</b>	Bronze Silver Gold Platinum	10 hours 20 hours 30 hours 40 hours	Cadet Force's activities you already participate in regularly can be recognised as contributing to Bronze, Silver or Gold awards. You may wish to join as a Cadet in any of the Forces.	Develop skills and work towards achievements to showcase on your applications and at interview	Enrichment paper work sign off.
<b>School Sports Team</b>	Bronze Silver Gold Platinum	10 hours 20 hours 30 hours 40 hours	The school sports teams such as football or basketball you already participate in regularly can be recognised as contributing to Bronze, Silver or Gold awards.	Develop skills and work towards achievements to showcase on your applications and at interview	Enrichment paper work sign off.
<b>Out of school Sports Team</b>	Bronze Silver Gold Platinum	10 hours 20 hours 30 hours 40 hours	Any out of school sports teams such as football or basketball, athletics that you already participate in regularly can be recognised as contributing to Bronze, Silver or Gold awards.	Develop skills and work towards achievements to showcase on your applications and at interview	Enrichment paper work sign off.
<b>MOOC's</b>	Bronze Silver Gold	2 MOOC's completed 3 MOOC's	MOOCs are Massive Open Online Courses, short-term and bite-sized, offered by universities nationally and internationally. They are a free and	Develop independent study skills, gain knowledge in a specialist, degree relevant area of study,	Copy of completed certificate

# Example Activities

Activity	Level	Hours	Enrichment response from TEF	Post 18	Enrichment
<b>Reading Buddy</b>	Bronze Silver Gold	10 hours 20 hours 30 hours	Working with students lower down the school, you will volunteer some of your time in study periods and form times, to listen to younger students read. You will engage them in talking about reading and offer support for them if they are struggling.	Develop skills and gain experience to showcase on CVs and applications. Personal and social development. Giving something back to the school community	Enrichment paper work sign off.
<b>Elite Sporting activity</b>	Platinum	n/a	If you are a sports person competing at County or GB level then we are able to acknowledge this level of commitment and training with a Platinum Enrichment Award.	To showcase on all Post 18 applications, demonstrating hard work, dedication and commitment.	Enrichment paper work sign off.
<b>Cadet Ranking Officer</b>	Platinum	n/a	If you are a Cadet Ranking Officer with any of the Forces, we are able to acknowledge this level of commitment and training with a Platinum Enrichment Award.	To showcase on all Post 18 applications, demonstrating hard work, dedication and commitment.	Enrichment paper work sign off.
<b>Night Course</b>	Purple	n/a	For example undertake a college course as an evening class, for example we have had students undertake courses in plumbing/ welding etc.	Extra qualifications to support Post 18 choices.	Certification
<b>EPQ</b>	Purple	Yearly scheme of lessons	Working to an assessment criteria and with guidance from a tutor, you will set your own question to investigate and learn how to research and write-up your project. You have the scope to research any area that interests you and you will need to present your work to the group.	Qualification equivalent to half an A Level, UCAS Tariff Points	Certification

# Additional enrichments and facilities

Basketball Academy

Cricket Academy

ESports Academy

Rugby

Fitness centre and gym (Both Campus) – Being shared shortly.

## **Tettenhall Campus facilities**

Swimming pool

ESports gaming room

# Part Time Jobs & Driving Lessons



- Positives - Gain the experience and money
- If students complete their enrichment we will pay for your provisional licence.
- Do not plan them in your study periods (we do request students in school for events and they must be able to attend all)
- It is a part time job not full time - no more than 8- 10 hours a week
- Driving lessons and test should not be booked in school time

# Phones

- We should not see any sixth-form students on their phones in form time, lesson time, or around the school site. **Unless for set tasks under staff direction**
- Sixth-form students are only allowed to use their phones in the sixth-form centre.
- If we see a sixth former on their phone in form/main school you will receive a warning, following this we will confiscate, and mark as per school policy.



# Lanyards, Attendance & Off-Site Privileges

- Lanyards **MUST** be worn at all times on the Academy sit.
- Students must sign in and out on the Ipad in main reception or via the mobile app
- Students attendance will be checked and monitored
- If students are unwell, parents must contact Sixth form attendance officers via phone or email by 8:30 (Students can not self certify)



**95% attendance** means 10 days absence and 50 lessons lost where there are 5 lessons a day

**90% attendance or less** can reduce your chances of good outcomes by half

**Medical Appointments** When possible book them outside of Sixth Form hours.

**Illness** Unless it's serious, come into Sixth Form, it's best to come in and try then decide you need to go home.

**Family Holidays** You have 175 days a year where you're not in Sixth Form. A one-week holiday in term time means that the highest attendance you can get is 97%



# Sixth Form Dress Code

## Examples of what would meet the standards we expect:

- Business casual/smart casual
- Traditional dress
- Blazers and suit jackets are recommended but can be substituted for a cardigan or jumper. Apart from 'Formal Days' when a blazer or suit jacket is required.
- Trousers, suit trousers, suit.
- Skirt and dress length should be no higher than two inches above the knee
- Shirt and blouses with and without a collar
- Tie or bow tie to be worn with a shirt that has a collar.



## Exclusions to the dress code:

- Caps/hats/bonnets/durags
- Hoodies or hooded jumpers/tops
- Football/rugby/ sports shirts
- Halter neck, strapless & spaghetti strapped tops and dresses.
- Lycra, or any tight clingy materials
- Denim jeans or tops
- Sportswear – unless it's the Three Spires Sixth Form Practical Kit
- Beach wear
- Any T-shirt with a slogan or political message
- Any clothing that exposes your back, chest, stomach or underwear.



# Sixth Form Dress Code - Shoes



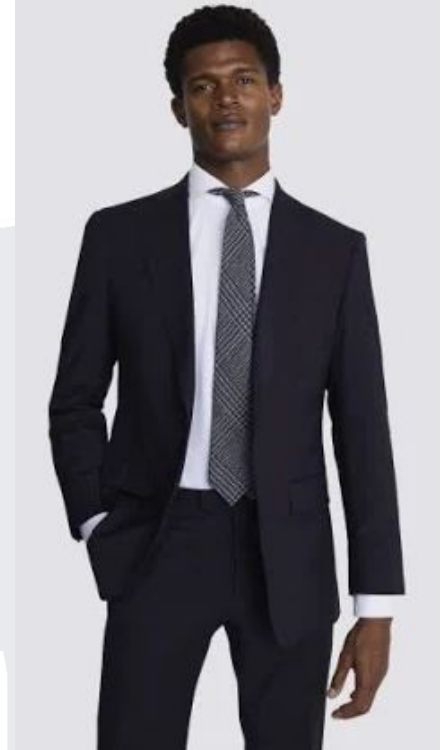
Appropriate	Not Appropriate
Leather polishable shoes	Flip Flops / Sliders / Crocs
Boots – no higher than the top of the ankle	Multicoloured shoe or *sports trainer
Loafers	Fabric trainers
Deck Shoes	Open toed shoe/sandal
All black leather polishable trainers (not on formal days)	Open back shoe/sandal



# Formal Days

With this in mind we are looking at implementing 'Formal days' for students. Formal days could be, **interview practice, open evenings, photography days, guest speakers** etc. It would be expected that on these days students would rise to the occasion and pick a more formal outfit, such as a **full suit, blazer, blouse, shirt and tie.**

While we have a more relaxed dress code, there is still an expectation to dress in an office-appropriate manner.



# Higher Education Fortnight



## Work Experience week:

6th - 10th July

Students need to plan and organise their placement ASAP

## Higher Education week:

13th - 17th July

Students will be off timetable with guest speakers from industry and will be completing UCAS/ Apprenticeship/employment applications

# Post 16 Conference – Brand New



We're excited to invite our Post-16 students to a **trust-wide conference** designed to inspire, empower, and prepare them for the future.

The day will focus on our **NextGen Curriculum**, giving students the chance to:

- Build real-world skills and confidence
- Explore pathways into work, apprenticeships, and university
- Take part in interactive sessions and hear from guest speakers
- This is a fantastic opportunity for students to look beyond the classroom and begin shaping their future ambitions.



# Feel Free to Contact the Three Spires Sixth Form Team if you have any questions

[mdulson@stpetersacademy.org.uk](mailto:mdulson@stpetersacademy.org.uk) & [vallen@stregisacademy.org](mailto:vallen@stregisacademy.org)